### **MOED JOB POSTING APPLICATION**

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### Instructions: Complete all related fields and email this form to back to your MOED contact.

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| COMPANY Information |
| Company: | FEIN: |
| Work Address: |
| City:  | State:  | ZIP:  |
| Website/URL: | Industry: |
| Contact Name: | Title: |
| Telephone: | Email Address: |  |
| JOB POSTING INFORMATION |
| Job Title: | Number of Open Positions: \_\_\_\_\_ Status: FT ☐ PT ☐ Temp ☐  |  |
| Salary/ Hr. Wage: | Benefits: No ☐ Yes ☐ Type: |
| Remote Position No ☐ Yes ☐ | Physical Requirement: No ☐ Yes ☐Work Environment: Indoors ☐ Outdoors ☐ |
| Licenses/Certification Required: No ☐ Yes ☐ List: |
| Car required: No ☐ Yes ☐ | Is company accessible by public transportation? No ☐ Yes ☐  |
| Pre-Employment Screening: Alcohol/Drug ☐ Credit ☐ References ☐ Criminal Background Check: No ☐ Yes ☐  |
| Education: ☐ HS Diploma or GED ☐Training/Tech Certificate ☐A.A. Degree ☐B. A./B.S. Degree ☐ Master’s Degree ☐ Other |
| Job Description |
|  |
| Experience/ Skills Required: |
| **EMPLOYER CERTIFICATION** |
| I certify that the information on this job posting is accurate and is provided to recruit for a valid employment opportunity.  |
| Signature/Title: | Date: |